

BOARD OF COMMISSIONERS MEETING

November 29, 2006

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on November 29, 2006, at 6:02 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Tom Rainville; District staff Patrick Sorensen, Sue Parks, and Gil Bridges.

2. ADOPTION OF AGENDA:

A motion was made to adopt the Agenda as presented. It was seconded and approved.

3. PUBLIC COMMENTS:

There were no public comments.

4. CONSENT AGENDA:

- a) Minutes of the November 8, 2006 Regular Commissioners Meeting
- b) Minutes of the November 16, 2006 Joint Commissioners Meeting
- c) Minutes of the November 21, 2006 Joint Commissioners Meeting
- d) Minutes of the November 27, 2006 Special Commissioners Meeting & Rate Hearing
- e) Approval of Vouchers:

• Sub-Fund 40 - Voucher Nos. 014272-014345	\$ 95,145.64
• Sub-Fund 42 - Voucher Nos. 000689-000707	\$ 146,285.99
• Sub-Fund 46 - Voucher Nos. 000477-000481	\$ 42,679.46
- f) November 2006 Payroll Report

The consent agenda items were accepted as presented and placed on file.

5. PROPOSED 2007 OPERATIONS AND MAINTENANCE BUDGET PRESENTATION/ DISCUSSION:

Sorensen began by stating that staff was not asking the Board to approve the budget at this meeting. Discussion followed. Sorensen, Parks, and Bridges reviewed the proposed 2007 Operations and Maintenance Budget with the Board. Discussion followed.

6. PROPOSED 2007 CAPITAL IMPROVEMENTS BUDGET PRESENTATION/DISCUSSION:

Sorensen briefly outlined the proposed 2007 Capital Budget with the Board. Discussion followed.

7. RESOLUTION NO. 319-06/2007 AMENDED RATE SCHEDULE FOR SANITARY SEWER:

Sorensen presented Resolution 319-06, amending the sanitary sewer rate schedule. Discussion followed. A motion was made to adopt the resolution. The motion was seconded and approved.

8. MERGER DISCUSSION:

Discussion of the manager selection process and procedural questions followed. Sorensen reviewed an updated draft Agreement of Merger between OTSD and MWD, which he had previously e-mailed to the Board. The Board agreed with the language presented in the updated draft.

9. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

10. RECONVENE TO REGULAR SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

11. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

12. MANAGER'S COMMENTS:

- Sorensen stated he would have the value engineering scope of services from Bob Rude late December or early January and would be bringing it to the Board at that time.
- Sorensen referred to an engineer's cost estimate of future Wastewater Treatment Plant upgrades which could possibly be mandated by state, county or local regulatory changes. This estimate was requested by the Board in recent discussions. Discussion followed.

13. COMMISSIONER'S COMMENTS:

There were no Commissioner's comments.

14. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 7:58 p.m.

Richard G. Andrews, President

Edsel Caine, Vice-President

Thomas H. Rainville, Secretary