

## BOARD OF COMMISSIONERS MEETING

November 8, 2006

### *MINUTES*

#### **1. CALL TO ORDER:**

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on November 8, 2006, at 6:03 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Thomas Rainville; District staff Patrick Sorensen, Sue Parks, and Gil Bridges.

#### **2. ADOPTION OF AGENDA:**

A motion was made to adopt the Agenda as amended. It was seconded and approved.

#### **3. PUBLIC COMMENTS:**

There were no public comments.

#### **4. CONSENT AGENDA:**

a) Approval of Vouchers:

- |  |              |
|--|--------------|
| • Sub-Fund 40 - Voucher Nos. 014255-014271 | \$ 14,418.45 |
| • Sub-Fund 42 - Voucher Nos. 000686-000688 | \$ 16,232.63 |

b) Minutes of the October 19, 2006 Regular Commissioners Meeting

c) October 2006 NPDES Report

The consent agenda items were approved, accepted as presented, and placed on file.

#### **5. 2007 BUDGET DISCUSSIONS – SEWER RATES:**

Sorensen outlined the Operations and Maintenance and the Capital budget process. Parks provided an Operations and Maintenance Rate Analysis and a proposed Capital Improvement Program spreadsheet to the Board. Discussion followed. Commissioner Andrews asked for an analysis of a cost range for an emergency repair of the Big Gulch Trunk Line should there be a failure, and an emergency plan should that happen. He also requested a cost analysis for future capital improvements, as a justification of the need for a rate increase. A rate hearing was set for November 27, 2006 at 7 p.m., to be held at the District administration building. It was decided the Board would discuss the budget and approve the rates at the November 29 regular Board of Commissioner's meeting.

#### **6. MERGER DISCUSSION:**

Sorensen mentioned that in his Manager's Comments sheet he suggests dates for joint Board of Commissioner's meetings. Discussion followed. It was agreed to present meeting dates of November 16<sup>th</sup> and November 21<sup>st</sup> to the Commissioners of the Mukilteo Water District. Sorensen stated the inter-local agreement between the districts is moving forward.

**7. RECESS TO EXECUTIVE SESSION AT:**

This item was deemed not necessary by the Board and General Manager and was waived.

**8. RECONVENE TO REGULAR SESSION AT:**

This item was deemed not necessary by the Board and General Manager and was waived.

**9. EXECUTIVE SESSION ACTION ITEMS:**

There were no executive session action items.

**10. MANAGERS' COMMENTS:**

- Commissioner Caine initiated discussion of the City of Mukilteo assignment of sanitary sewer easements mentioned on Managers' Comments sheet.
- Sorensen talked about the Big Gulch Project discussion from the prior board meeting which included Bob Rude. Commissioner Andrews mentioned he had met with City of Mukilteo Mayor Joe Marine regarding the project also. Discussion followed.
- Sorensen informed the Board that staff is planning to meet with property owners to inform them of the direction of the District's Lift Station #14 project on Church St.
- Commissioner Caine mentioned the administrative building security system item on the comments sheet. Discussion followed.

**11. COMMISSIONERS' COMMENTS:**

There were no Commissioners' comments.

**12. MEETING ADJOURNED:**

A motion was made to adjourn the regular meeting. It was seconded and approved. Meeting was adjourned at 7:20 p.m.

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Richard G. Andrews, President

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Edsel Caine, Vice-President

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Thomas H. Rainville, Secretary