

BOARD OF COMMISSIONERS MEETING

October 26, 2005

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on October 26, 2005, at 5:20 p.m. Present at the meeting were Commissioners Dave Zabell, Dick Andrews, and Jeff Nelson; and District staff Patrick Sorensen, and Sue Parks. Ed Caine, the candidate for the upcoming Board election, was also in attendance.

2. PUBLIC COMMENTS:

There were no public comments.

3. CONSENT AGENDA:

- a) Minutes of the October 12, 2005 Regular Commissioners Meeting
- b) Approval of Vouchers:
 - Sub-Fund 40 - Voucher Nos. 013274-013346 \$ 63,070.46
 - Sub-Fund 42 - Voucher Nos. 000620-000623 \$ 45,133.09
 - Sub-Fund 46 - Voucher Nos. 000396-000398 \$ 51,347.21
- c) October 2005 Payroll
- d) September 2005 Financial Report

The consent agenda items were accepted as presented and placed on file.

4. CONSTRUCTION BID AWARD/WWTP RETAINING WALL:

Sorensen briefly outlined the project for the Board. Commissioner Andrews questioned the engineering cost as a percentage of the project. Discussion followed. A motion was made to award the WWTP retaining wall project to Jansen Construction in the amount of \$331,425.17. The motion was seconded and approved.

5. PRELIMINARY 2006 BUDGET DISCUSSIONS:

Sorensen and Parks presented figures regarding the operations, maintenance, and capital financial needs for the coming year and beyond. The projections indicate the need for a 5% rate increase for the 2006 budget year. Discussion followed. The Board set a Budget Workshop to be held at the District office at 2:00 p.m. on Wednesday November 23rd.

6. RECESS TO EXECUTIVE SESSION AT 6:00:

This meeting was recessed to Executive Session to discuss real estate and personnel issues for an estimated 25 minutes.

7. RECONVENE TO REGULAR SESSION AT 6:25:

8. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

9. MANAGER'S COMMENTS:

- Sorensen gave some information concerning the upcoming WEFTEC Conference, coordinating tours, meetings etc...

10. COMMISSIONER'S COMMENTS:

There were no Commissioner's comments.

11. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 6:35 p.m.

David Zabell
President

Richard G. Andrews
Vice President

Jeff A. Nelson
Secretary