

BOARD OF COMMISSIONERS MEETING

October 19, 2006

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on October 19, 2006, at 6:00 p.m. Present at the meeting were Commissioners Ed Caine, and Tom Rainville; District staff Patrick Sorensen, Sue Parks, and Gil Bridges. Also, in attendance were Pete Weber of Hammond Collier Wade; and Bob Rude with RSR Incorporated. It was noted Commissioner Andrews' absence was approved.

2. ADOPTION OF AGENDA:

A motion was made to amend the agenda to add Consultant discussion regarding Big Gulch as item 5(a) and change the Aerobic Digester item to 5(b). It was seconded and approved.

3. PUBLIC COMMENTS:

There were no public comments.

4. CONSENT AGENDA:

- a) Minutes of the October 11, 2006 Regular Commissioners Meeting
- b) Approval of Vouchers:
 - Sub-Fund 40 - Voucher Nos. 014198-014254 \$ 56,167.60
 - Sub-Fund 42 - Voucher Nos. 000679-000685 \$ 36,651.27
 - Sub-Fund 46 - Voucher Nos. 000474-000476 \$ 29,265.71
- c) October 2006 Payroll
- d) September 2006 Financial Report

The consent agenda items were accepted as presented and placed on file.

5.

a) CONSULTANT DISCUSSION REGARDING BIG GULCH:

Sorensen explained he and the consultants had a meeting with City of Mukilteo Staff that afternoon. Mr. Rude talked about items discussed at that meeting. Discussion followed. The Board discussed contacting the Mayor and Mukilteo City Council to get their participation in a workshop regarding the Big Gulch project to be held in January.

b) AEROBIC DIGESTER IMPROVEMENTS/4TH EQUIPMENT PURCHASE

Sorensen outlined the project for the Board. A motion was made to approve the purchase of the equipment associated with the Aerobic Digester Upgrade in an amount not to exceed \$15,910.84 (including WSST), and to authorize the General Manager to sign the purchase contract. The motion was seconded and approved.

6. CONSTRUCTION CONTRACT AWARD/PARK AVE RAILROAD CROSSING ENCASEMENT EXTENSION:

Sorensen summarized the project and the bid process for the Board. Discussion followed. A motion was made to award Park Avenue Railroad Crossing Encasement construction contract to Gary Harper Construction Inc. in an amount not to exceed \$127,832.27 (including WSST), and to authorize the General Manager to sign the contract on behalf of the District. The motion was seconded and approved.

7. CORRECTION OF WASTEWATER TREATMENT PLANT ROOFING CONTRACT AWARD:

Sorensen explained the contractor, SQI, Inc., made a mistake while adding their subtotals in their bid amount. The total error came to an amount of \$6752.02, making the corrected bid amount \$432,113.02. A motion was made to amend the contract award accordingly and authorized the General Manager to make the correction and sign the contract. The motion was seconded and approved.

8. MERGER UPDATE/DISCUSSION AS NEEDED:

Sorensen made reference to a draft Agreement of Merger between OTSD and MWD, and an accompanying letter outlining additional topics of concern. Discussion followed.

9. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

10. RECONVENE TO REGULAR SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

11. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

12. MANAGER'S COMMENTS:

- Sorensen explained the County Odor Ordinance discussion at the meeting he and Bridges attended had been held over again. Discussion followed.
- Commissioner Caine asked a question regarding easements and performing work on lines for which we have no clear easements. Sorensen stated there should be no problems with that. Sorensen also explained he had talked with the acting City Public Works Director regarding the easements and Bill of Sale for the old City sewer lines and with a few minor changes to the documents, the City has agreed to sign the papers.

13. COMMISSIONER'S COMMENTS:

There were no Commissioner's comments.

14. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 7:38 p.m.

Richard G. Andrews, President

Edsel Caine, Vice-President

Thomas H. Rainville, Secretary