

BOARD OF COMMISSIONERS MEETING

August 31, 2005

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on August 31, 2005, at 5:00 p.m. Present at the meeting were Commissioners Dave Zabell, Dick Andrews, and Jeff Nelson; and District staff Patrick Sorensen, and Sue Parks. Ed Caine, who is the unopposed candidate for the upcoming Board election vacancy was also in attendance.

2. PUBLIC COMMENTS:

There were no public comments.

3. CONSENT AGENDA:

- a) Minutes of the August 10, 2005 Regular Commissioners Meeting
- b) Approval of Vouchers:
 - Sub-Fund 40 - Voucher Nos. 013106-013175 \$ 118,630.42
 - Sub-Fund 42 - Voucher Nos. 000614-000618 \$ 36,885.41
 - Sub-Fund 46 - Voucher Nos. 000386-000391 \$ 151,636.52
- c) July 2005 Financial Report
- d) August 2005 Payroll

The consent agenda items were accepted as presented and placed on file.

4. RESOLUTION #308-05 AMENDING BOARD PROTOCOL MANUAL TO INCLUDE CREDIT CARD POLICY:

Sorensen explained the Board had requested that Staff look into this possibility. Discussion followed. Staff was requested to add language to the protocol manual, when making fine tuning changes in the future, that should the District ever make a card that gets mileage available, the District would accumulate the miles and not the Commissioner. A motion was made to adopt Resolution 308-05 Amending Board Protocol Manual to include credit card policy. The motion was seconded and approved.

5. RECESS TO EXECUTIVE SESSION AT 5:07:

This meeting was recessed to Executive Session to discuss personnel issues for an estimated 5 minutes.

6. RECONVENE TO REGULAR SESSION AT 5:18:

7. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

8. MANAGER'S COMMENTS:

- Sorensen mentioned the WASWD conference coming up. Discussion followed.
- Sorensen also talked about the Big Gulch project and his contact with a staff member of Jay Inslee's office regarding the project. Discussion followed.

9. COMMISSIONER'S COMMENTS:

- Commissioner Andrews thanked Commissioner Nelson for recommending the Commissioners attend the WASWD conference because he believes it will be a great opportunity for the District.
- Commissioner Nelson mentioned he attended the state association monthly board meeting and there was talk concerning medical insurance for Commissioners. He requested bringing the issue back before the Board. Sorensen suggested the issue be discussed in the Commissioners 2006 Budget workshop being held just prior to the September 28, 2005 regular Board Meeting.
- Commissioner Nelson mentioned he is running for the District 3 open position on the WASWD Board.
- Commissioner Nelson asked if the District was going to participate in the Mukilteo Lighthouse Festival. Sorensen answered that the District was not going to participate this year. Discussion followed.

10. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 5:26 p.m.

David Zabell
President

Richard G. Andrews
Vice President

Jeff A. Nelson
Secretary