

BOARD OF COMMISSIONERS MEETING

August 30, 2006

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on August 30, 2006, at 6:12 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Tom Rainville; District staff Patrick Sorensen, Gil Bridges, and Joann Knox. Also, in attendance were Boy Scout David Droz, and his father, Roger Droz.

2. ADOPTION OF AGENDA:

A motion was made to adopt the Agenda as presented. It was seconded and approved.

3. PUBLIC COMMENTS:

David Droz, Boy Scout from Troop 189, explained he was attending for the purpose of earning his Communications Merit Badge. David was accompanied by his father, Roger Droz.

4. CONSENT AGENDA:

- a) Minutes of the August 9, 2006 Regular Commissioners Meeting
- b) Approval of Vouchers:
 - Sub-Fund 40 - Voucher Nos. 014041-014125 \$ 176,714.94
 - Sub-Fund 42 - Voucher Nos. 000667-000671 \$ 15,842.11
 - Sub-Fund 46 - Voucher Nos. 000463-000469 \$ 53,185.44
- c) August 2006 Payroll Report
- d) July 2006 Financial Report

The consent agenda items were accepted as presented and placed on file.

5. AEROBIC DIGESTER EQUIPMENT CONTRACT AWARD #2:

Sorensen explained the equipment is provided for in the capital budget, and the process followed in order to award the contracts. This particular item requires no Board action because of the cost of the equipment. Bridges gave a detailed description of the project and the equipment. Discussion followed.

6. ADOPTION OF RESOLUTION NO. 317-06, REPEALING RESOLUTION NOS. 31, 49, 191, & 242-97/NEW ADMINISTRATIVE CODE:

Sorensen explained the process of updating the Districts' Administrative Code has been in the works for approximately three to four years. Discussion followed. The Commissioners complimented Sorensen on the document and the effort put into the updated code. A motion was made to adopt Resolution No. 317-06, as presented. The motion was seconded and approved.

7. WASTEWATER TREATMENT PLANT RETAINING WALL/CERTIFICATION OF COMPLETION & FINAL ACCEPTANCE:

Sorensen confirmed the capital project construction requirements have been completed and accepted. He explained this is the formal step of final acceptance of the project required to close the project and release the retainage to the contractor. Discussion followed. A motion was made to accept the project and close out the contract for the WWTP Retaining Wall Repairs. The motion was seconded and approved.

8. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

9. RECONVENE TO REGULAR SESSION AT 6:18:

This item was deemed not necessary by the Board and General Manager and was waived.

10. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

11. MANAGER'S COMMENTS:

- Sorensen talked about Big Gulch and mentioned there would be a presentation of a proposed plan regarding the storm water issues involved at the September 13, 2006 Board Meeting. Discussion followed.
- Sorensen talked about the ULID 90-1 Shortfall, as mentioned in the semi-annual update.
- Sorensen pointed out an outline of the schedule of tasks or processes prepared by Dave Findlay of FCS Group. The document was prepared by Sorensen in order to update the Board as to how things are progressing with the merger implementation. Discussion of the document and the merger process followed. The Commissioner's asked for a timeline chart to put up to keep track of deadlines and goals etc... Discussion of other items followed. Commissioner Andrews mentioned he had received a phone call from Mukilteo Water District Commissioner Johnson regarding scheduling a joint meeting of the Boards of both Districts to discuss the General Manager position of the combined District. Proposed meeting dates by the Board for the meeting were September 12th, 14th, 26th, or 28th. Commissioner Andrews said he would contact Commissioner Johnson to try to set up the meeting.
- Sorensen mentioned he was appointed to the Board of Directors of the Water and Sewer Association as a Management Representative. Discussion followed. The Board congratulated Sorensen on his appointment.

12. COMMISSIONER'S COMMENTS:

The Commissioners thanked David and Roger Droz for their attendance of the meeting, and mentioned they may be interested in touring the Wastewater Treatment Plant, either personally or for the troop. Discussion followed.

13. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 6:53 p.m.

Richard G. Andrews, President

Edsel Caine, Vice-President

Thomas H. Rainville, Secretary