

## BOARD OF COMMISSIONERS MEETING

June 20, 2007

### MINUTES

#### 1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on June 20, 2007, at 6:00 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Tom Rainville; District staff Patrick Sorensen, and Sue Parks. Also in attendance were Pete Weber of Hammond Collier Wade Livingstone and Ross Stainsby of Kleinfelder West Inc.

#### 2. ADOPTION OF AGENDA:

A motion was made to adopt the Agenda to include amended items 6 & 7 on June 20, 2007. It was seconded and approved.

#### 3. PUBLIC COMMENTS:

There were no public comments.

#### 4. CONSENT AGENDA:

##### a) Approval of Vouchers:

• Sub-Fund 40 - Voucher Nos. 014793 - 014846	\$ 82,808.40
• Sub-Fund 42 - Voucher Nos. 000793 - 000802	\$ 25,170.70
• Sub-Fund 46 - Voucher Nos. 000534 - 000543	\$ 199,114.60

##### b) Minutes of the June 13, 2007 Regular Commissioners Meeting

The consent agenda items were accepted as presented and placed on file.

#### 5. PROFESSIONAL SERVICES SUPPLEMENTAL AGREEMENT NO. 3A (CONTRACT #2006-30D) /HAMMOND COLLIER WASE LIVINGSTONE/BIG GULCH ENGINEERING AND PRE-CONSTRUCTION DESIGN WORK/PHASE III:

Sorensen explained the scope of the supplemental agreement. The Board asked questions of Weber and Stainsby and discussion followed. A motion was made by Commissioner Rainville to approve the agreement as presented, in the amount of \$825,175 for a total contract amount not to exceed \$2,755,545 and to authorize the General Manager to sign the agreement. The motion was seconded and approved. Sorensen stated he would set up a special follow up meeting to discuss issues regarding the project as soon as possible.

#### 6. AUTHORIZATION TO SIGN AGREEMENT FOR BIG GULCH MATERIALS STORAGE AT PAINE FIELD:

Sorensen explained the purpose of the agreement as presented. Discussion followed. A motion was made by Commissioner Rainville to authorize the General Manager to sign the agreement for Big Gulch Materials Storage at Paine Field. The motion was seconded and approved.

**7. AUTHORIZATION TO SIGN PUBLIC WORKS TRUST FUND PRE-CONSTRUCTION LOAN AGREEMENT:**

Sorensen presented the information regarding the loan agreement. Discussion followed. A motion was made by Commissioner Rainville to authorize the General Manager to sign the Public Works Trust Fund Pre-Construction Loan Agreement in the amount of 1,000,000. The motion was seconded and approved.

**8. MERGER DISCUSSION IF NEEDED:**

Sorensen mentioned the next joint Board of Commissioners meeting is scheduled for July 12, 2007.

**9. BIG GULCH DISCUSSION IF NEEDED:**

This item was deemed not necessary by the Board and General Manager and was waived.

**10. RECESS TO EXECUTIVE SESSION AT 7:00:**

This meeting was recessed to Executive Session to finalize the General Managers employment contract for approximately 15 minutes.

**11. RECONVENE TO REGULAR SESSION AT 7:20:**

**12. EXECUTIVE SESSION ACTION ITEMS:**

A motion was made to approve the employment contract as discussed for Sorensen. The motion was seconded, and approved with Commissioner Rainville abstaining from the vote.

**13. MANAGER'S COMMENTS:**

- Parks mentioned the need to have a 2008 rate discussion and rate hearing and has recommended they be held mid summer. The Board agreed and directed staff to set the schedule as needed.

**14. COMMISSIONER'S COMMENTS:**

There were no Commissioner's comments.

**15. MEETING ADJOURNED:**

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 7:25 p.m.

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Richard G. Andrews, President

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Edsel Caine, Vice-President

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Thomas H. Rainville, Secretary