

BOARD OF COMMISSIONERS MEETING

May 25, 2005

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on May 25, 2005, at 5:05 p.m. Present at the meeting were Commissioners Dave Zabell, and Dick Andrews; and District staff Patrick Sorensen, and Sue Parks.

2. PUBLIC COMMENTS:

There were no public comments.

3. CONSENT AGENDA:

a) Approval of Vouchers:

• Sub-Fund 40 - Voucher Nos. 012797-012857	\$ 56,313.93
• Sub-Fund 42 - Voucher Nos. 000593-000599	\$ 18,448.58
• Sub-Fund 46 - Voucher Nos. 000363-000366	\$ 44,240.03

b) May 2005 Payroll Report

c) February 2005 Financial Report

d) Minutes of the May 11, 2005 Regular Commissioners Meeting

e) Minutes of the May 16, 2005 Special Commissioners Meeting

f) Cleanup Issues/90th Pl/53rd Ave. W Projects

The consent agenda items were accepted as presented and placed on file.

4. TRAVEL CREDIT CARDS FOR BOARD MEMBERS:

Sorensen explained possible options for Board travel issues. Discussion followed. Sorensen clarified the Board is fine with making credit cards available for Commissioner travel expenses if the Commissioner requests one. Sorensen stated Staff would update the Commissioner Protocol Manual and bring it back before the Board for adoption per the memo and procedures presented herein.

5. RESOLUTION 307-05/AMENDED DEVELOPER STANDARDS:

Sorensen outlined the reasons given in the staff report explaining why this resolution is needed. Discussion followed. A motion was made to approve Resolution 307-05 as presented. The motion was seconded and approved.

6. PROFESSIONAL SERVICES CONTRACT AWARD/ON CALL PLAN REVIEW SERVICES:

Sorensen explained the District advertised for RFQ's for on call plan review services and that Gray & Osborne Inc. had the most direct and relevant experience for the District's needs in this area. Discussion followed. A

motion was made to award the professional services contract to Gray & Osborne Inc. as presented. The motion was seconded and approved.

7. GENERAL MANAGER'S EMPLOYMENT CONTRACT:

Commissioner Zabell outlined changes made in the employment contract. Discussion followed. A motion was made to approve the contract extension as presented. The motion was seconded and approved.

8. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and District Manager and was waived.

9. RECONVENE TO REGULAR SESSION AT:

10. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

11. MANAGERS' COMMENTS:

- Sorensen commented that Grant Weed's office had not heard anything concerning the Hilton Gardens Hotel issue.
- Sorensen mentioned that he had been notified by DOE that the District is being considered to receive a 1.1 million dollar, 1.5% loan for the Big Gulch project through the State Revolving Fund.
- Sorensen informed the Commissioners he had met with the City regarding the Big Gulch project and is reporting that things are moving along.

12. COMMISSIONERS' COMMENTS:

- Commissioner Zabell thanked Sorensen for his assistance in compiling information for the letter sent to Mayor Doran and City Council President Cathy Reese concerning the extensive efforts the District has made to lessen the impact of the 90th Pl and 53rd Ave W projects.

13. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. Meeting was adjourned at 5:37 p.m.

David Zabell
President

Richard G. Andrews
Vice President

Jeff A. Nelson
Secretary