

BOARD OF COMMISSIONERS MEETING

March 30, 2005

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on March 30, 2005, at 5:44 p.m. Present at the meeting were Commissioners Dave Zabell, and Dick Andrews; and District staff Patrick Sorensen, Sue Parks, and Gil Bridges. Michelle Rosenthal, with Short, Cressman and Burgess, legal representatives of Beechwood Development, was also in attendance. It was noted that Commissioner Nelson notified the District Manager prior to the meeting that he would be unable to attend.

2. MINUTES OF THE MARCH 9, 2005 REGULAR COMMISSIONERS MEETING:

A motion was made to waive the reading and approve the minutes of the March 9, 2005, Regular Commissioners meeting as presented. It was seconded and approved.

3. PUBLIC COMMENTS:

Michelle Rosenthal, with Short, Cressman and Burgess, legal representatives of Beechwood Development, spoke regarding their position concerning the connection fees for the Hilton Garden Inn being built on Paine Field. Rosenthal stated Beechwood Development paid the current connection charges earlier today under protest and filed a claim which served as notice of their intent to sue in regard to their belief that the current fee structure is invalid.

4. APPROVAL OF VOUCHERS:

The following vouchers were presented for approval:

a) Sub-Fund 40 - Voucher Nos. 012721-012789	\$ 59,052.91
b) Sub-Fund 42 - Voucher Nos. 000589-000592	\$ 8,793.72
c) Sub-Fund 46 - Voucher Nos. 000356-000362	\$ 81,758.56

A motion was made to accept the vouchers as presented on the agenda. The motion was seconded and approved.

5. CONSENT AGENDA:

- a) March 2005 Payroll Report

The consent agenda items were accepted as presented and placed on file.

6. RESOLUTION NO. 303-05/ADOPTION OF THE SNOHOMISH CO. NATURAL HAZARDS MITIGATION PLAN:

Sorensen outlined the plan background. A motion was made to adopt the Snohomish County Natural Hazards Mitigation Plan as presented. The motion was seconded and approved.

7. PROFESSIONAL SERVICES CONTRACT AWARD/G&O/MUKILTEO SEWER LINE EVALUATION:

Sorensen briefly explained the need for the evaluation, and discussion followed. A motion was made to award the contract to G & O and to authorize the District Manager to sign the Professional Services Agreement with Gray & Osborne in the amount of \$28,337.00. The motion was seconded and approved.

8. RESOLUTION NO. 304-05/ADOPTION OF THE 2004 COMPREHENSIVE SEWER PLAN UPDATE:

Sorensen stated that the work had been done; the plan had been reviewed by the different municipal entities in the area, and approved by Snohomish County. He also explained that the Board had previously approved the revision of the fees (General Facility Charges), which were recommended in the General Facility Charge/Rate Study portion of the 2004 Comprehensive Plan, in Resolution 299-04 adopted on October 27, 2004; and now we're just simply adopting the balance of the plan as a whole. A motion was made to adopt Resolution 304-05 the 2004 Comprehensive Sewer Plan Update. The motion was seconded and approved.

9. RESOLUTION 305-05/ADOPTION OF DEVELOPER STANDARDS FOR THE CONSTRUCTION OF SANITARY SEWER SYSTEMS:

Sorensen explained that at the request of the Board, the District sent the draft standards out to local contractors and engineering firms for a 45-day review period, and the District received no comments. Sorensen also mentioned that District Legal Counsel, Grant Weed had recommended, from a liability standpoint, against a suggested possible language change allowing the District Manager to make changes to the standards without Board approval. Commissioner Zabell pointed out there was a need to change a date within the Resolution, and it was done so. A motion was made to adopt Resolution No. 305-05, as amended in this meeting. The motion was seconded and approved.

10. RECESS TO EXECUTIVE SESSION AT 5:59 P.M.:

This meeting was recessed to Executive Session to discuss personnel issues for an estimated 2 minutes.

11. RECONVENE TO REGULAR SESSION AT 6:01 P.M.:

12. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

13. MANAGERS' COMMENTS:

- Sorensen mentioned that he and Dave Waggoner, Paine Field Airport Director, had a discussion about a letter recently sent by Dave Zabell to the Mukilteo City Council and Paine Field in regard to the Big Gulch Project. Mr. Waggoner suggested Board President Zabell send a follow-up letter right away to the County Executive, and possibly one or more council members, reiterating the importance of prompt action concerning the project, and requesting an opportunity to discuss the project with them.
- Sorensen showed the Board a letter received from Brian Sonntag, Washington State Auditor, congratulating the District on thirteen years without an audit finding. The Board congratulated the staff for their efforts, and on receiving the recognition from the Auditor's Office.

14. COMMISSIONERS' COMMENTS:

There were no Commissioners' comments.

15. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. Meeting was adjourned at 6:12 p.m.

David Zabell
President

Richard G. Andrews
Vice President

Jeff A. Nelson
Secretary