

BOARD OF COMMISSIONERS MEETING

January 31, 2007

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on January 31, 2007, at 6:00 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Tom Rainville; District staff Patrick Sorensen, Sue Parks, Gil Bridges, Greg Bradley, Eric Overton, and Joann Knox.

2. ADOPTION OF AGENDA:

Commissioner Caine requested a modification of Item #7 Merger Discussion to add discussion of a Compensation Study as Item #7a. A motion was made to adopt the Agenda with the modification. It was seconded and approved.

3. PUBLIC COMMENTS:

There were no public comments.

4. CONSENT AGENDA:

a) Approval of Vouchers:

- Sub-Fund 40 - Voucher Nos. 014417 - 014495 \$ 117,778.42
- Sub-Fund 42 - Voucher Nos. 000729 - 000745 \$ 36,691.40
- Sub-Fund 46 - Voucher Nos. 000487 - 000491 \$ 208,873.23

- b) Minutes of the January 10, 2007 Regular Commissioners Meeting
- c) Minutes of the January 11, 2007 Special Joint Commissioners Meeting
- d) Minutes of the January 21, 2007 Special Workshop
- e) Minutes of the January 24, 2007 Special Workshop
- f) Minutes of the January 25, 2007 Special Joint Commissioners Meeting
- g) Minutes of the January 26, 2007 Special Workshop
- h) November 2006 Financial Report

The consent agenda items were accepted as presented and placed on file.

5. FINAL ACCEPTANCE OF THE PARK AVE RAILROAD CROSSING PROJECT:

Sorensen presented the project to the Board as completed, and recommended final acceptance of the project. A motion was made to approve final acceptance of the Park Ave Railroad crossing project. It was seconded and approved.

6. PRESENTATION OF 2005 PNCWA SAFETY AWARD:

Sorensen introduced Greg Bradley, District Safety Officer and Pre-Treatment Coordinator to present the 25 Year No Loss Time Accidents plaque to the Board. Discussion followed. The Board commented on the extraordinary achievement and congratulated staff for the accomplishment.

7. MERGER DISCUSSION:

Commissioner Caine asked the Board whether or not they were going to vote on specific items in the Joint Benefits Study. Discussion followed. The Board stated they had concerns with item 1 - Vacation Leave, regarding the number of days earned after 20 years. They believe Item 2 – Holidays can be resolved relatively easily between the two Boards. Item 13 - Sick Leave, is of concern in the areas of the number of hours that would be cashed out when the employee leaves and that there is cash out of unused leave if an employee voluntarily terminates employment.

- a) Compensation Study: Commissioner Caine passed around copies of a 2004 compensation study he obtained from Alderwood Water and Wastewater, and made a motion for the Board to direct staff to conduct a comparative compensation study as it relates to the merger study. The motion was not seconded. Sorensen mentioned that Lake Stevens Sewer District performed a compensation study in the winter of 2006, as well as Woodinville Water District in the summer of 2006, that could be used and further details could easily be determined with a few telephone calls. Discussion followed. Commissioner Caine mentioned the items he had concerns about were the maximum number of vacation days, the conversion of sick leave to vacation days and how much sick leave the District would buy out at retirement or voluntary termination. Commissioner Andrews mentioned the option of grandfathering benefits for existing employees. Commissioner Caine withdrew his motion. Discussion followed. Staff was directed to contact districts included in the Lake Stevens and Woodinville studies in regard to the specific benefits of concern.
- b) Recess at 6:49 for 5 minutes
- c) Reconvene at 6:53
- d) Discussion of the Joint Benefits Study and the requested Compensation Study continued. The Board stated as mentioned earlier that on Items 1 & 2 there would need to be further discussion. Then the Board identified the following items as problems or needing further clarification: Item 4 – Compensatory Time, needs to state that prior permission is necessary to use it. Item 11 – Health Insurance Benefits the 80/20 part of the MWD policy needs to be clarified before they can come to a determination. However, they're not sure the 80/20 should be part of the joint benefit anyway. Item 12 – Tuition Payment Program would like the policy to clarify job related courses only. Item 13 – Sick Leave, the concerns are about the maximum number of vacation days, the conversion of sick leave to vacation days and how much sick leave the District would buy out at retirement, death, or voluntary termination. The Board stated they agree with the remaining recommendations in the study.

8. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

9. RECONVENE TO REGULAR SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

10. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

11. MANAGER'S COMMENTS:

- Sorensen briefly mentioned the merger update and the status of other projects.
- Sorensen presented the draft Big Gulch Value Planning Study report to the Board. He pointed out the special meeting with the Board, Grant Weed, Pete Weber, and Bob Rude is scheduled on February 15, 2007 at 4 p.m. He explained the need for a Board directed recommendation for action to come out of that meeting. Commissioner Caine mentioned the District has an option that wasn't covered in the study. That option is to enforce the provisions of the easement; meaning we have an existing sewer line that is sound, there is storm water that is undermining the infrastructure of our facilities, and the storm water is under the domain and control of the City. We then tell the City they need to control this problem, if anything happens we're holding them responsible, and we do nothing other than that. Discussion followed about the hazards of that option. Commissioner Caine stated there has been a temporary repair on only one part of the gulch, and that he believed there is still an emergency. The other Commissioners agreed.
- Sorensen showed the Board a copy of a customer compliment letter regarding the work of Bruce Wickler, Roger Darling and Eric Overton, which included a thank you response to the customer from the District. The Board was very pleased.
- Sorensen also showed the Board an article in the Beacon regarding the City Administrator, Rich Leahy resigning from that position at the end of February.

12. COMMISSIONER'S COMMENTS:

There were no Commissioner's comments.

13. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. The meeting was adjourned at 7:15 p.m.

Richard G. Andrews, President

Edsel Caine, Vice-President

Thomas H. Rainville, Secretary