

BOARD OF COMMISSIONERS MEETING

January 10, 2007

MINUTES

1. CALL TO ORDER:

The regular meeting of the Olympus Terrace Sewer District Board of Commissioners was held in the office of the District on December 13, 2006, at 6:00 p.m. Present at the meeting were Commissioners Dick Andrews, Ed Caine, and Thomas Rainville; District staff Patrick Sorensen, and Sue Parks.

2. ADOPTION OF AGENDA:

A motion was made to adopt the Agenda as presented. It was seconded and approved.

3. PUBLIC COMMENTS:

There were no public comments.

4. CONSENT AGENDA:

a) Approval of Vouchers:

- Sub-Fund 40 - Voucher Nos. 014407 - 014416 \$ 448,553.98
- Sub-Fund 42 - Voucher No. 000728 \$ 4,393.31

b) Minutes of the December 27, 2006 Regular Commissioners Meeting

c) January 2007 Payroll

d) December 2006 NPDES Report

The consent agenda items were approved, accepted as presented, and placed on file.

5. PROFESSIONAL SERVICES CONTRACT AMENDMENT NO. 1: BIG GULCH VALUE ENGINEERING SERVICES/ROBINSON, STAFFORD, & RUDE, INC/TASK II:

Sorensen presented the contract amendment with RSR, Inc which details the Big Gulch value study agenda. Discussion followed. A motion was made to approve the Big Gulch Value Engineering Services Professional Services Contract Amendment No. 1 with RSR, Inc. in an amount not to exceed of \$124,007, for a total contract amount not to exceed \$134,007; and to authorize the General Manager to sign the contract amendment. The motion was seconded and approved.

6. MERGER DISCUSSION:

Sorensen mentioned he had spoken with District Legal Counsel, Grant Weed, regarding the Commissioners voting on issues at the joint meetings, and dealing with the executive session issues, with answers as follows. The Board is not required to take any action at the joint meetings, they can come back to their own District meetings and vote on any item, but since the meetings are advertised and topics are on the agenda, each Board can individually vote on any items. Commissioner Rainville talked about what he had learned regarding what the Board can and cannot do at open public meetings. In Executive Sessions, during an evaluation of a proposed employee, the Board could conduct personal interviews, discussions concerning an applicants qualifications, and discussions concerning salaries, wages and other conditions of employment (RCW 4230-110, item 1G). Sorensen mentioned the two Boards cannot act as one Board, however, the individual Boards could recess to Executive Session, and then they could talk about issues, but can't take action on anything. Then each individual Board would come out of Executive Session, and take any action as needed. Sorensen mentioned he and Dan Hammer had met the day before to discuss the challenges of managing a merged district. Discussion followed. Commissioner Andrews mentioned he may not be able to attend the joint meeting scheduled the following evening. Commissioner Caine asked Andrews about his preference of the other two Commissioners voting on issues. Andrews said he would have no problem with Caine and Rainville voting on issues on behalf of the OTSD Board.

7. RECESS TO EXECUTIVE SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

8. RECONVENE TO REGULAR SESSION AT:

This item was deemed not necessary by the Board and General Manager and was waived.

9. EXECUTIVE SESSION ACTION ITEMS:

There were no executive session action items.

10. MANAGERS' COMMENTS:

- Andrews asked about the Park Ave Sewer Casing and the Point Repairs project. Sorensen said they were essentially done. Discussion followed.
- Caine asked about the claim the District has filed with FEMA regarding the Big Gulch Emergency project. Sorensen mentioned he had an upcoming meeting with them regarding the application for assistance. It was also mentioned there is a chance FEMA could assist with long term mitigation, such as funding for the entire Big Gulch project.

11. COMMISSIONERS' COMMENTS:

- Commissioner Caine mentioned he had talked to Sorensen about an upcoming American Water Works Assoc. Workshop regarding public officials. Discussion followed.
- Commissioner Caine informed the Board he will be unable to attend the meetings scheduled for April 11th and November 14th, 2007.

- Commissioner Rainville commented that the WASWD Conference he had recently attended was very well done, with a great deal of useful information. He mentioned particularly that included in the information given out there was a copy of the Commissioners Protocol Manual developed by OTSD. Discussion followed.

12. MEETING ADJOURNED:

A motion was made to adjourn the regular meeting. It was seconded and approved. Meeting was adjourned at 6:52 p.m.

Richard G. Andrews, President

Edsel Caine, Vice-President

Thomas H. Rainville, Secretary